

# Microsoft Planner

Planner is a task management software offered by Microsoft.

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## Availability

### Online version

- Online version (aka web version) is used on computers that are online. Metropolia staff and students use the software for their Metropolia works on their Metropolia accounts. Before the deployment you have to [accept the Metropolia terms of use](#). [For more information](#).
- [Infopage of the Online version](#) (featuring additional information, web address and guides).

### Mobile apps

- Users have to download the mobile apps in the application stores of Apple or Google.

## Instructions

### For all or most versions

- [Saving files in different Office software](#).

### For online version

- [Infopage of the Online version](#) (featuring additional information, web address and guides).

[Suomeksi/In Finnish](#).