

Calling a Skype for Business Meeting from a Video Conference Room

1. Create a Skype Meeting in Outlook calendar and check the Conference ID in the schedule.
2. In the video conference panel, select Contacts - Directory - Skype for Business - Skype Dialing - Call => Keypad => enter Conference ID + #.
3. Ask other participants to join the meeting placing a call to skype@video.metropolia.fi using Skype for Business.

[Skype for Business -kokoukseen soittaminen videoneuvotteluhuoneesta](#)