

# PaperCut - Online Payment

## Electronic Top-up cards

Students of Metropolia University of Applied Sciences can purchase value for their PaperCut accounts by using their bank identifiers of Finnish banks.

Payment requires that you have active bank identifiers from your own bank. If such credentials are missing, an agreement with the bank must be made in order to use their e-banking services.

## Problems with payments

If one comes across with a problem concerning PaperCut payments, it is recommended that the browser cache is cleared first. Instructions on how to clear cache can be found [here](#).

if clearing browser cache does not help, one should create a ticket of the incident at [here](#).

**Be aware that this service is only available to students of Helsinki Metropolia University of Applied Sciences.**

Navigate to the following address with your browser [maksut.metropolia.fi/papercut\\_en](https://maksut.metropolia.fi/papercut_en) and login with your Metropolia account.



### Adding account balance to Papercut

Please login to fill in this form.  
Fill in your user name and password to the fields below.  
Choose log out to end session if you don't finish the form

Username

Password

Järjestelmänä Eduix E-lomake 3.1, [www.e-lomake.fi](http://www.e-lomake.fi)

Check that all information is correct.



### Adding account balance to Papercut

Notice: This form is only for students of Helsinki Metropolia University of Applied Sciences.

With this form you can purchase account balance for multipurpose devices of Metropolia.

Account balance is paid with epayments of Finnish bank. At the moment credit cards are not accepted.

The account balance in Papercut can be checked through <https://papercut.metropolia.fi> (Only from Metropolia internal network)

### Customer

\* Firstname

\* Lastname

\* Email

\* Metropolia User ID

Select the value that you want to purchase from the drop down menu, then click on **Save** button in the bottom to proceed.

## Product

Select the value to add

02€  
05€  
10€  
20€  
50€

The transaction is paid with [selected value] of Finnish banks. Credit cards are not accepted.

The transaction is fulfilled to your Papercut account in approximately 10 minutes after the payment. The account balance in Papercut can be checked through <https://papercut.metropolia.fi> (Only from Metropolia internal network)

If the payment can not be seen on the Papercut account after 30 minutes, you should do a service request to Helpdesk at <https://hd.metropolia.fi>.

The problems with Papercut payments are solved through monday to friday between 8am and 4pm, excluding holidays.

The student have to take care of the balance after graduation. It is recommended to sell the balance to for example fellow students. Metropolia does not refund balance below €10. Balances greater than €10 can be refunded, with a €3 handling fee.

## Proceed

Save Log out

Verify that summary has the right value and proceed with **To the network payment** button.



Submitting this form requires a network payment

**Sum to pay:** 2,00 €

**Reference number:** [redacted]

To the network payment

Järjestelmänä Eduix E-lomake 3.1, [www.e-lomake.fi](http://www.e-lomake.fi)

Select your bank from the list and proceed with the online payment.

You are making a payment in service:  
E-lomake  
Metropolia University of Applied Sciences











[<< Back to the service](#)

Amount of payment: 2,00 €

1 Select the bank — 2 Make the payment — 3 Continue using the service

## 1. Select the bank

You will be transferred to the online service of the bank, where the actual payment will take place.

 <a href="#">OP Bank Group</a>	 <a href="#">Nordea</a>	 <a href="#">Danske Bank</a>
 <a href="#">Handelsbanken</a>	 <a href="#">ÅLANDSBANKEN</a>	 <a href="#">LocalTapiola</a>
 <a href="#">S-Pankki</a>	 <a href="#">Aktia</a>	 <a href="#">POP Pankki</a>
 <a href="#">Säästöpankki</a>		

1 Select the bank — 2 Make the payment — 3 Continue using the service

## Continue paying

Continue the payment by clicking the button **Continue** or cancel the payment by clicking the button **Cancel**.

**Continue**

**Cancel**

Once payment has been approved and verified, the balance purchased will be transferred to your PaperCut account within the next ten minutes (10min). Verify your balance at [print.metropolia.fi](http://print.metropolia.fi).

If the purchased balance does not appear in your PaperCut account within 30 minutes, please make a service request at [hd.metropolia.fi](http://hd.metropolia.fi).

[PaperCut-verkkomaksaminen](#)