



Cloud services

Metropolia students and staff members may use the cloud services of Google and Microsoft:

	
Google Workspace for Education <ul style="list-style-type: none">• direct link to the service• info page<ul style="list-style-type: none">• deployment• guides• terms of service• user support	Microsoft Office 365 Education <ul style="list-style-type: none">• direct link to the service• info page<ul style="list-style-type: none">• deployment• guides• terms of service• user support

Deployment

Here're the steps how to deploy the services for the first time:

1. [Accept the terms of use.](#)
2. Wait for the activation of the account (Google 2-4 hours, Microsoft 2 hours)
3. Sign in with your Metropolia account, in the form of `account@metropolia.fi` (not with your email address)
 - a. [Google](#) (in the form of `account@metropolia.fi`)
 - b. [Microsoft](#) (in the form of `account@metropolia.fi`)

Terms of service

[Terms of the Metropolia cloud services](#) let you know what kind of material **you are not allowed to upload** to the cloud services. You have to take the terms seriously. They have been scrutinized and acknowledged by the Metropolia lawyers and the Metropolia President and therefore apply to all Metropolia students and staff members who have deployed the services.

[Suomeksi](#)

Good to know

More info on cloud services is at [New Online Tools](#).